



Johns Hopkins US Family Health Plan Travel Reimbursement Guidelines

Eligibility

You qualify for travel reimbursement when:

- Your Primary Care Manager (PCM) refers you for **specialty care** unavailable in the USFHP network
- You must travel **more than 100 miles** (one way) from your PCM's office
- You have an **approved authorization** verifying these criteria

Although not required for eligibility, Johns Hopkins Health Plans **strongly recommends that members take advantage of Care Management services** when they are offered. Our Care Managers are experienced nurses and social workers. They will work closely with you and your provider to help manage your healthcare needs. These services are provided at no cost to you and are designed to help you achieve your best possible health.

Covered Expenses

We reimburse **reasonable travel costs** for getting to and from your medical appointments.

- Mileage when using your personal vehicle
- Gas for rental vehicles
- Vehicle rental fees
- Public transportation, rideshares, taxis
- Tolls and parking fees
- Lodging
- Meals

How to Get Reimbursed

Step 1: Keep all your travel expense receipts.

Step 2: Complete the Johns Hopkins US Family Health Plan [reimbursement form](#) including boxes #17-21 specific to your travel expenses.

Step 3: Send receipts and signed reimbursement form to our Claims department to:

USFHP Claims Department
7231 Parkway Drive, Ste 100
Hanover, MD 21076

Step 4: Once approved, you'll receive your reimbursement check by mail.

More Information

TRICARE Prime Travel Benefit Details: <https://tricare.mil/Plans/HealthPlans/Prime/TravelReimb>

Questions? Contact USFHP Customer Service for assistance with your reimbursement claim: 410-424-4528.